

EDUCATIONAL POLICIES COMMITTEE

Minutes

Tuesday August 24, 2010; in Founders' Hellstedt room

Members in attendance: Patrick Crawford, Liesl Fowler, Katie Hanson, Allison Haskill, Taddy Kalas, Douglas Parvin, Mark Vincent, Ritva Williams, Michael Wolf

Excused:

Unexcused: Kent Barnds, Frederick Jaeschke

Others Present: Bob Haak, Gail Parsons, Randall Hengst

The meeting was called to order at 4:35 p.m. by Committee Chair Mike Wolf.

I. Minutes: Approval of minutes from May 11, 2010 meeting

Correction: Old Business: May 11, 2010 / Recommendation to submit... *Communication Engagement Center (CEC)* should read "*Community Engagement Center*"

Motion to approve: Douglas Parvin

seconded: Katie Hanson

All approved with correction noted.

II. Old Business:

April 27, 2010

ITS is reconstructing the Augustana Campus/Forms and Documents site to locate the "Recommendation to Add a Course" form for the 2010-2011 academic year. The Ages site will have information about the form, with hopes of a link to the location of the form.

May 11, 2010

Discussion:

A. Review of the "Recommendation to Add a Course" form is needed. On forms submitted to EPC, it was noted that the suffix and Learning Perspectives brackets were not included on all forms. Concern that there may be two forms available to complete. EPC chair will research.

August 24, 2010

Brad Isbell, ITS, continues to work on the update of the "Recommendation to Add a Course" form. Chair Michael Wolf has requested the instructors continue use of the current forms located <http://www.augustana.edu/x15620.xml>

May 4, 2010

B. GRD291/ART291 Topics in Contemporary Art and Design: History of Contemporary Graphic Arts

Discussion: It was noted this course will be taught spring term of academic year 2010-2011.

Recommendation to request the new hire instructor submits for approval the course through governance with additional syllabus and assessment information.

Action: Recommendation to table and return to Department for additional syllabus and assessment information and to file the course on-line to EPC.

Motion to table: Rick Jaeschke

Seconded: Katie Hanson

Motion tabled

August 24, 2010

EPC Chair, Michael Wolf, will contact new Art instructor to submit approval of course through governance process.

May 11

A. **MUSC 1XX: The Modern Piano (Elfline)**

Action: EPC recommended to table and send to GEN. ED. for review of Suffix for approval.
Motion to table approved.

August 24, 2010

MUSC 1XX is being reviewed through GEN. ED.

F. **ENGL 315: Writers and Readers Beyond our Borders (Al-wazedi)**

Discussion:

- Learning Perspectives have not been approved through Gen. Ed.
- This was previously approved as a Learning Community on a one time basis for the academic year 2010-2011.
- Is this a course number change
- Course description has changed and will require a new course number
- At current time, no suffix has been approved for this course
- Course should be submitted through governance as a new course and submitted for approval for suffix
- Expiration date is set for one year and must be submitted for approval through governance.
- Course dropped ENGL 354 does not have same description

Action: Request Registrar sort out the needed information regarding the correct course number and request that the suffix be reviewed and verified.

Motion to Table approved

August 24, 2010

Registrar will contact Department and request course be submitted through on-line process for approval.

III. New Business

A. **A+ grade computation proposal (Tallitsch)**

Discussion:

- Rationale of A+ grade and increase of 4.0 gpa
- To award proof of merit for record
- Processing the A+ grade for the Datatel system
Registrar noted: If approved, students would be required to remain under the grading system of the catalog year they entered (Plus/Minus grading was implemented in 2000)

Action:

- Request Registrar submit the number of A+ grades given to students at Augustana
Registrar noted a similar request was submitted four years ago through governance and resulted in being tabled
- Request Registrar gather information from other institutions regarding A+ grading

Motion to Table: Michael Wolf
Motion to table approved

Seconded: Katie Hanson

B. ACCT Learning Community (Finley)

Discussion:

- Meets criteria for Learning Community according to the definition of *Evergreen II Proposal*
- Expanded *Evergreen II Proposal* to help offer more LC courses for students
- Concern with individual interaction
- On what basis was this course reviewed for service learning approval
- Who controls which courses are approved for service learning
- If service learning is becoming an academic category, then there should be a definition and process defined
- Where are courses listed as service learning
- Did Gen. Ed. approve this course as a service learning

Action:

- EPC Chair will contact Director of *Leadership and Service Learning Department* for verification of the following:
 - Was course reviewed?
 - Is there a curricular wide description of Service Learning description and process of approval?
 - Request Service Learning Department Director to attend EPC meeting for discussion
- EPC will approve a provision for one academic year and request course must be resubmitted through the proper governance process for approval. This course can be resubmitted this year through governance process.

Motion to Approve for provision of one academic year: Patrick Crawford

Seconded: Katie Hanson

Motion approved with condition of approval for one academic year.

C. Rome Learning Community (Lee & Kramer)

Discussion:

- The Registrar requested the following information be noted: Senior students participating in this course will receive an IP grade and will not be considered for spring graduation if this course is needed to fulfill graduation requirements.
- Syllabus for CLAS 220 reviewed
- CLAS 220 not listed in catalog
- Was CLAS 220 approved by Division

EPC will recommend Professor Kramer submit the "Add a Course" form for CLAS 220 to be reviewed and approved through the proper governance procedure. A note will be sent to Dr. Lee regarding EPC concerns.

Motion to Table: Michael Wolf

Seconded: Taddy Kalas

Motion to Table approved

D. Wittenberg semester

Discussion:

- **If student takes courses at Wittenberg, how will they be approved for acceptance at Augustana?**
- **EPC will request more information from Allen Bertsche, Director of International Programs.**
- **Request name of person submitting the fall 2011 Draft: was this submitted to EPC in error?**

Motion to table for further information: Michael Wolf

Seconded: Taddy Kalas

Motion to table approved

Motion to adjourn meeting 5:40 p.m.: Douglas Parvin

seconded: Taddy Kalas

All Approved

Next EPC Meeting August 31, 2010

4:30 p.m. Hellstedt